

PHOTOGRAPH POLICY

This policy links to:

The Early Years Foundation Stage (DfE 2017) Statutory Framework – Setting the standards for learning, development and care for children from birth to five.

Other Centre policies: Safeguarding Children, Mobile Phone, ICT, Data Protection, Observation and Assessment.

1. PARENTAL PERMISSION

- 1.1. Parents are invited to give permission for photographs and videos to be taken of their child during the course of the lessons and school events.
- 1.2. Parents complete a Parental Agreement and separate Photographs Permission Form, and both sign to this permission before their child joins the centre.

2. OBSERVATION, ASSESSMENT AND PLANNING

- 2.1. Photos and videos are used to record children's development and accomplishments. These images are used to record and assess children's development and shared with parents.
- 2.2. Devices are maintained for centre use ONLY and personal recording devices are not permitted.

3. DISPLAYS (AND SELF-REGISTRATION AND PEG PICTURES WHEN REQUIRED)

- 3.1. Names photographs of the children may be used to help them locate their coat pegs and to aid in self-registration, when required.
- 3.2. Photographs of the children enjoying daily activities are also included on display boards throughout the centre.

4. CENTRE EVENTS

- 4.1. Centre Events include Parties, Outings and Trips, Services, Concerts, Sports Days etc. when the Centre and parents attending ALWAYS take photographs and videos of all the participating children.

5. WEBSITE AND NEWSLETTER

- 5.1. Photographs are used on our websites and in our Newsletters. However, we appreciate that parents and carers like to take their own photographs and video recordings of special events and occasions but we ask that those which include children other than their own are not distributed online or posted on social media.

6. PUBLICITY

- 6.1. The Centre occasionally uses photographs to promote events and activities in journals and newspapers. Group photographs are used, but children are not named in the photographs, without individual permission from the parents.



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7. REFUSAL FOR PERMISSION

- 7.1. Parents who do not give permission for photographs to be taken and used in the above manner during Events are made aware of this policy.
- 7.2 These Parents may therefore choose for their child NOT to participate in these events if they have concerns about the Centre and others taking photographs of their child – but are always welcome to review this on an event-by-event basis.

Written: 12th March 2018
Reviewed:
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